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STUDENT START-UP GUIDE

BEFORE CLASSES BEGIN

✓SEE YOUR SCHOOL ADVISOR FOR YOUR USERNAME AND PASSWORD

NCVPS does not send usernames and passwords. Received login details from your e-learning advisor or lab facilitator.

✓VISIT GETTING STARTED FOR STUDENTS PAGE

Visit our homepage at www.ncvps.org. On our homepage, you will see an image for Getting Started for Students. Click on that image. Explore the Getting Start page and take the tour in Canvas.

✓UNDERSTAND TIME COMMITMENT

Block classes require about 90 minutes of work each day. Yearlong classes require about 50. Summer classes require about 4 hours a day.

✓CHECK YOUR TECHNOLOGY

If you're working from a school lab, the school will help you with technology issues. If you're working from home, be sure to test out Canvas on your computer. The Getting Started page on our homepage will take you to the Canvas orientation.

1ST DAY OF CLASS

✓LOG IN TO CANVAS

Troubleshooting login issues:

⇒ Be sure that you have your correct username and password.

⇒ NCVPS uses Canvas for its learning management system. Many schools and districts also use Canvas. NCVPS has its own Canvas login web address. Be

sure you are logging in to your NCVPS courses at this link:

<https://ncvps.instructure.com/login/canvas>

⇒ If this is your first time logging in, confirm with your e-learning advisor (ELA) that you are enrolled and not waitlisted.

⇒ If you were just registered today, it will take 24 hours to get access.

⇒ If you had an NCVPS class before in Canvas, and you changed your password, then that is the password that you will need to use.

⇒ If you still cannot log in, open a help ticket at <https://help.ncvps.org/>. Include your name, PowerSchool ID number, school, and course that you're trying to log in to.

⇒ If your password has worked before, but you have forgotten it, use the "Forgot Password" feature on the Canvas login page. This will work if you have your correct email address identified in the course settings.

✓FIND YOUR COURSE IN CANVAS



Once you're logged into Canvas, find your course by clicking on the Courses button on the left.

✓READ THE TEACHER'S ANNOUNCEMENT

Start each day by checking announcements.

✓BEGIN WITH THE GETTING STARTED UNIT

✓EXPLORE THE COURSE – CLICK EVERYWHERE!

✓MESSAGE YOUR TEACHER

Say 'hello'! You will find contact information on the course homepage.