



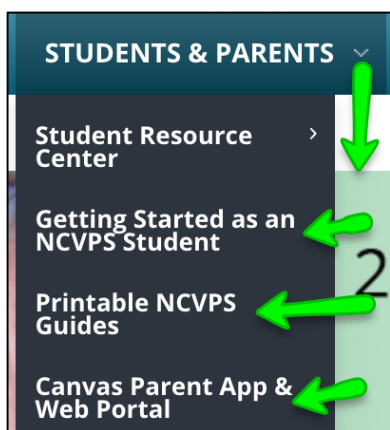
This guide is designed for parents, guardians, coaches, siblings, or anyone outside of the traditional school personnel who wishes to mentor a student enrolled in an NCVPS course.

☑Teacher Contact

Let the NCVPS teacher know you are mentoring (and/or parenting) the student. Teachers can only share personal and grade information with a student's parent or guardian, but they will greatly appreciate a mentor's help in keeping the student engaged and focused. The school's e-learning advisor (ELA) can give you the teacher's email address or the student can find it on the course's homepage.

☑Getting Started

Getting a good start in the course is key to a successful completion. Have students follow our Getting Started as an NCVPS Student page. Visit www.ncvps.org and then mouse over the Students & Parents tab to get this dropdown menu:



☑Daily Access

Students have work each school day, so be sure they log in daily. Students may take their NCVPS

courses from a school lab, but if they are working outside of school, be sure they have a dedicated workspace, an up-to-date computer, and internet access.

☑Printable Guides

Ensure students also have our *Getting Started Checklist for NCVPS Students*, *Tips to Succeed in Your NCVPS Course*, and *Student Help* guides. Find our printable guides on our website under the Students & Parents tab.

☑Check Student Progress

All of our courses are in an online platform called Canvas. Download the Canvas Parent app to see what's happening in the class. With student and parent approval, the student can share a "pairing code" with a mentor who can then follow the student's grade progression and communicate via the app with the NCVPS teacher. Find directions for the app under our Students & Parents tab.

NCVPS also publishes a progress report every two weeks for schools. As a parent or guardian, you can contact the NCVPS teacher directly for a grade update.

☑Student Help

We have a Student Help page. This page gives detailed help for students before classes begin, the first day of class, and tutoring throughout the semester. Bookmark this page! You can find the Student Help link at the top of our homepage:

